

Varick Town Board  
December 4, 2012

The regular meeting of the Varick Town Board was called to order by Supervisor Robert Hayssen at 7:00 p.m. Present at this meeting were Council Members, John Saeli, Robert Bauman, Kathy Russo and Peter McDonald, Town Attorney, John Sipos, Town Clerk, Donna Karlsen, Highway Superintendent, Richard McCulloch, Zoning Board of Appeals, Todd Horton, Code Enforcement Officer, Larry Colton, Yaws representative, Jerry Smith, Bookkeeper, Carol Sipos, Account Clerk, Angela Testa and reporter Aneta Glover.

**Petitioners:** None.

**Highway:** Mr. McCulloch reported that John Keel installed weather stripping around the overhead doors in the truck bay. Mr. Keel reported that there is currently no insulation in the shop ceiling and submitted a proposal of \$1,400 to install blown insulation and labor. It was also suggested that new aprons to the overhead doors be poured in the spring.

A motion by John Saeli, seconded by Peter McDonald and so carried unanimously to insulate the ceiling over the shop at a cost of \$1,400.

A motion by Peter McDonald, seconded by Kathy Russo and so carried unanimously to approve the snowplowing agreement between Romulus Central School District and Town of Varick.

**Code Enforcement:** Mr. Colton expressed his concern over applications being submitted for buildings that indicate they are agricultural and are actually a commercial building and the county is not performing their job responsibilities when it comes to these buildings. The board noted that the town of Varick code does not pertain to any concerns that Mr. Colton expressed and Supervisor Hayssen took note of Mr. Colton's concern regarding the County.

Mr. Colton submitted a written report for permits issued for October and November 2012

**Zoning Board of Appeals:** Todd Horton reviewed with the board the information he received at a meeting held with Susan Duckworth of North Eastern Freight Transfer System. North Eastern Freight Transfer Systems and Casella Waste are working together in the preparation of a transfer station for materials from Hurricane Sandy coming from New York City. The board discussed concerns with this proposed operation and the involvement by the Seneca County IDA and Board of Supervisors. Several supervisors, town board members, and planning board members met with Susan Duckworth who indicated that she would like the boards to be very involved in setting zoning guidelines for the company to follow in operating this transfer station which would be located in both the towns of Romulus and Varick. Todd Horton indicated that he was pleased with the meeting that was held with Susan Duckworth, and indicated that this is a small outfit looking for growth, and offering good opportunities to the area. At this point it was

determined that the zoning board doesn't require any type of action from the town board and that the zoning board needs to move forward with zoning regulations to address this type of business.

Mr. Horton spoke to Mr. Sipos regarding a moratorium pertaining to PUDS, but agreed with Mr. Sipos that one does not need to be put in place at this time. He also is looking at zoning regulations pertaining to the lake front area development. A Special Use Permit also needs to be developed.

Mr. McDonald will continue to look into wireless internet for the building and stated that Thomas Bjorkman is working on getting the information back up and running on the town's website.

**Varick Sewer District No. 1.** A motion by Peter McDonald, seconded by Kathy Russo and so carried unanimously to approve reimbursement of \$5,000 from Varick Sewer District No. 1 to the General Fund.

**Varick Sewer District No. 2:** Jerry Smith reviewed the information from a letter written to the board dated October 10, 2012 pertaining to the current Town of Varick Sewer District Maintenance Agreement we have with Yaws. A copy of this letter will be filed with the minutes. Mr. Smith noted that most jobs require two men in attendance and on occasion they have paid Bill Kolbeck for his assistance. The board discussed different possible pay revisions with Mr. Smith which resulted in them agreeing to a cost of \$400/month for operation and maintenance and a \$50 per man per hour charge for repair work. This agreement will be based on a six month trial basis and will be in effect from January to January. Mr. Smith was invited to attend the July 2013 board meeting to discuss any changes, if necessary, to the new agreement. Mrs. Sipos suggested that if there were to be any changes in cost, it should be presented by October for budgeting purposes. Yaws will prepare a new agreement for the town attorney's review and board's approval. The board would like Bill Kolbeck to be the first one on the call list if a second man is required to assist Yaws in repairs. Mr. Kolbeck will be paid by the town at his hourly rate. This was agreeable to Jerry Smith.

Mr. Smith will also look into a more cost effective grinder pumps to replace the ones that are currently being used.

**Varick Water District No. 1:** No new business.

**Seneca Lake Water District:** No new business

**Varick Water District No. 3:** Hold bill from Village of Waterloo for billing services in the amount of \$1,000 until Mr. Hayssen has a chance to discuss the amount and get a written agreement from them.

Mrs. Sipos discussed amounts that were borrowed from the General account in order to pay bills for Water District No. 3 and requested permission to pay back these amounts and transfer this amount from the Water District No. 3 Capital fund.

A motion by Peter McDonald, seconded by Robert Bauman and so carried unanimously to move funds from Water District No. 3 Capital account to the General account to balance out the amount owing to the General fund from Water District No. 3 Capital.

A motion by Robert Bauman, seconded by Peter McDonald and so carried unanimously to pay Hancock Estabrook invoice number 377575 in the amount of \$663.99 and invoice number 378354 in the amount of \$1,554.51.

**Water District No. 4:** Mr. Hayssen reported that Tim Buhl has completed the changes requested by Rural Development and is resubmitting the paperwork to them for approval.

A motion by Robert Hayssen, seconded by John Saeli and so carried unanimously to approve payment to Timothy Buhl in the amount of \$11,222.13 and to borrow \$11,000 from General fund.

**Town Clerk's Report:** A motion by John Saeli, seconded by Kathy Russo and so carried unanimously to approve the Town Clerk's Report: Supervisor: \$30.58, NYS Ag & Markets, \$5.00, NYS Environmental Conservation: \$181.42, Total Disbursements: \$217.00.

**Supervisor's Report:** A motion by Kathy Russo, seconded by Robert Bauman and so carried unanimously to approve the written Supervisor's Report.

A motion by Robert Bauman, seconded by Kathy Russo and so carried unanimously to approve Amendment to the Varick Sewer District No. 2, Resolution No. 4.

A motion by Robert Bauman, seconded by Kathy Russo and so carried unanimously to approve Amendment to the Varick Highway Department, Resolution No. 5.

A motion by Robert Bauman, seconded by Kathy Russo and so carried unanimously to approve Amendment to the Varick Water District No. 1, Amendment No. 6.

A motion by Robert Bauman, seconded by Kathy Russo and so carried unanimously to approve Amendment to the Seneca Lake Water District, Resolution No. 7.

A motion by Robert Bauman, seconded by Kathy Russo and so carried unanimously to approve Amendment to the Varick Water District No. 3, Resolution No. 8.

A motion by Robert Bauman, seconded by Kathy Russo and so carried unanimously to approve Amendment to the Varick General Fund, Resolution No. 9.

Angela Testa was introduced to the board as the new Account Clerk assisting Carol Sipos with bookkeeping.

**Personnel:** Mrs. Russo complimented Larry Colton as she feels he does a good job as code enforcement officer. She will contact the dog control officer to have him submit a yearly report.

**Assessor:** No written report.

**Minutes:** A motion by Robert Bauman, seconded by John Saeli and so carried unanimously to approve the minutes of November 7, 2012.

**Abstract:** A motion by John Saeli, seconded by Kathy Russo and so carried unanimously to approve Abstract No. 12 , Varick Water 3, Voucher VW312-34 in the amount of \$32.50, Highway, Vouchers DAO12-074 to DAO12-82 in the amount of \$12,318.37, Varick Sewer District No. 1, Vouchers VS112-039 to VS112-41 in the amount of \$365.90, Varick Water District No. 1, VW112-20 to VW112-22 in the amount of \$1,212.50, Varick Sewer District No. 2, Vouchers SSS12-39 to SSS12-40 in the amount of \$2,500.00, Seneca Lake Water District, Vouchers SWS12-82 to SWS12-85 in the amount of \$29,886.82, General, Vouchers A0012-88 to A0012195 in the amount of \$576.53.

The voucher for Griffith Energy for heating oil was pulled for further review.

**New Business, Old Business and Correspondence:**

Mr. Saeli reported that Pete Keefer submitted updated pricing, which is lower than what was original submitted for the town's records.

A motion by John Saeli, seconded by Kathy Russo to make Peter Keefer the in-house contractor for the town.

Discussion: Concern was expressed that other contractors were not given the opportunity to resubmit their pricing. Concern was also expressed with limiting this to only one contractor. It was noted that the pricing submitted by Peter Keefer is public knowledge and was submitted to the Town Clerk for future reference for billing by Mr. Keefer.

Roll Call:	Robert Hayssen	No
	Peter McDonald	No
	Robert Bauman	No
	John Saeli	Yes
	Kathy Russo	Yes

It was suggested that Damon Nicholson be contacted to see if he would be willing to match the pricing as he was the only other contractor who showed interest in performing this work when it went out for bid.

It was suggested that the town should have a debit or credit card in order to pay bills on items that require immediate payment. In-Motion Hosting is an example where their billing cycle and the town's meetings usually result in payment of this bill being late. The majority of the board did not feel this was something the town needed and payment of this type of bills can be addressed in other ways.

A motion by John Saeli, seconded by Robert Bauman and so carried unanimously to approve payment to In-Motion Hosting for the website when the annual bill comes in.

A motion by Robert Bauman, seconded by Peter McDonald and so carried unanimously to hold the year end meeting December 27<sup>th</sup> at 10:00 a.m. at the Varick Town Hall.

A motion by Robert Bauman, seconded by Kathy Russo and so carried to adjourn the meeting at 9:00 p.m.

Respectfully Submitted

Donna Karlsen  
Varick Town Clerk

Note: The regular meeting of the Varick Town Board for January will be held January 2, 2013 at 10:00 a.m. as the result of the New Year's holiday